

INDOOROPILLY STATE SCHOOL PARENTS & CITIZENS' ASSOCIATION

APPLICATION FOR MEMBERSHIP/NOMINATION FOR EXECUTIVE

If you are unable to attend the AGM, you can join the P&C Association and/or nominate yourself or someone else for an Executive position by completing this form and bringing it along to the AGM (or scan and email to secretary@isspandc.org.au by Friday prior). General membership forms can be submitted throughout the year.

1. P&C APPLICATION FOR MEMBERSHIP

Name: _____

Address: _____

Email: _____ Phone: _____

I wish to join the Indooropilly State School P&C Association, but cannot attend the AGM.

I am:

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare; my date of birth is / /

I undertake to:

- a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the Constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the Constitution, and any valid resolutions passed by the P&C Association.

PLEASE NOTE: If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the Education (General Provision) Act 2006.

Signature: _____ Date: _____

2. P&C EXECUTIVE NOMINATION

I wish to nominate (name): _____

of (address): _____

Phone: _____

for the position of

- President Vice President
- Secretary Treasurer

Signature of Nominee: _____

NOTE: The nominee must also join the P&C Association either by attending the AGM or submitting this form with part one completed.

Name of Nominator: _____

Signature: _____

Name of Seconder: _____

Signature: _____

PLEASE NOTE: Nominators and seconders must be current members of the P&C Association. If you are not a current member of the P&C Association, but would like to nominate someone, please contact P&C Secretary secretary@isspandc.org.au for assistance.

Code Of Conduct For P&C Association

This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

The Code is intended to promote and maintain the highest standard of ethical behaviour by P&C Association members. Members of a P&C Association should adhere to the Code of Conduct at all times. This Code applies to each member of a P&C Association.

P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

P&C members (including Executive Committee members) should also abide by all expectations outlined in the school's Parent and Community Code of Conduct if the school has one.

Name:

Signed:

Date: