FREQUENTLY ASKED QUESTIONS – Enrolment and Starting School

Outside School Hours Care

Families interested in OSHC should investigate options to arrange care for their children as a separate matter to school enrolment. School enrolment provides access to an educational service at Indooroopilly State School from 9:00am – 3:00pm on school days. All enquiries regarding the onsite OSHC service are via Indooroopilly Outside School Hours Care. IOSHC is an independent service operating under the control of the Parents and Citizens Association.

School Tours

Tours are offered as part of the Open Morning event in Term 1 each year. At other times please refer to the comprehensive information about our school that is available on our website. Families may preview key areas of the school during their visit for an enrolment meeting.

What is the expected duration for a lease agreement?

An example of a suitable lease that demonstrates commitment to the school community would be a minimum of 12 months from the date a student commences school. If your lease expires sooner, please email enrolment@indooroopillyss.eq.edu.au for advice.

Can I enrol my children if I own a residence within the catchment?

It is residency within the school's catchment area, not just ownership, that determines enrolment eligible. If the residence is your primary family home your children are eligible for enrolment. If the residence is not where your children reside, they are not eligible for enrolment at our school and Edmaps will inform you of the school where they may enrol.

What documents are required for enrolment?

Please refer to the checklists in the Enrolment Pack for the required documentation.

Can I submit my application without all the documents in the checklist?

Families must demonstrate that their current residence is at the address stated in the application by providing all the requested documentation before the application will be processed. These documents should be readily available for residence that is the primary family home. If your family has recently relocated we anticipate it may take at least a few days to make the necessary domestic arrangements to establish your family home and collate suitable documents.

Relocating families – renters, owner-occupiers, new builds and renovations

Families that are relocating to our catchment are encouraged to provide their student's details, address and date of relocation. An enrolment application will be anticipated when relocation is completed and all the required proof of residency documents are available.

Families relocating during holiday periods are welcome to email their applications when all the required documents are available. Applications are processed in order of receipt when the office reopens.

What Year level will a student be enrolled in?

Students transferring from another Australian school will continue at the same year level with progression each new school year. Students entering the Australian Curriculum are placed in their age-appropriate year level. ISS only offers Prep to Year 6. Kindy and high school are not offered.

Students are enrolled to their age-appropriate year level.	2027	2028
Children born 1 July 2015 to 30 June 2016	Year 6	High school
Children born 1 July 2016 to 30 June 2017	Year 5	Year 6
Children born 1 July 2017 to 30 June 2018	Year 4	Year 5
Children born 1 July 2018 to 30 June 2019	Year 3	Year 4
Children born 1 July 2019 to 30 June 2020	Year 2	Year 3
Children born 1 July 2020 to 30 June 2021	Year 1	Year 2
Children born 1 July 2021 to 30 June 2022	Prep	Year 1
Children born 1 July 2022 to 30 June 2023	Kindy	Prep

What happens at an enrolment meeting?

Students and parents attend an appointment at school to finalise the enrolment. This is not a selection process – enrolment is offered to all eligible students. Meeting your family provides an opportunity to share information about how our school operates, get to know your student, establish a relationship with your family and answer any questions you may have.

How soon can new students start school?

We endeavour to complete enrolment processes swiftly. Processing times may be longer at the beginning and end of each school term due to peak demand. To expedite processing please ensure all forms are completed and all requested documents are provided. Students can join their class on the school day after their enrolment meeting if they have a school uniform.

What does my student need for their first day at school?

A school uniform, basic stationery supplies and lunch are needed to start school. Please refer to our website for year level booklists and purchase the required items as soon as possible.

Uniform shop- https://indooroopillyss.eq.edu.au/facilities/uniform-shop

Booklist- https://indooroopillyss.eq.edu.au/enrolments/booklists

How are new students assisted with adjusting to a new school?

Our school is accustomed to assisting new students transition into our school environment. Students are welcomed into their class and will be supported by their classmates and teacher as they become familiar with our school environment and daily routines.

How do you support students learning English?

English language support is provided, when necessary, for students who enter our school from other countries. An EALD teacher monitors progress in the classroom and supplies the class teacher with extra materials and advice. If needed, some students may work in small groups for short periods (e.g., 30 minutes of intensive work) with an EALD teacher or teacher aide. Students are taught basic speaking and reading skills to complement classroom learning.

What does it cost to attend school?

Under the *Education (General Provisions) Act 2006 (Qld)* (Section 50(2)) (Education Act), the cost of instruction, administration and facilities is met by government*. However, government funding for schools does not extend to educational resources used or consumed by individual students, for example, textbooks, equipment for personal use and items used/consumed by the student in the classroom. Parents/carers are responsible for supplying these resources to support student learning:

- Booklist items eg books, stationery and equipment eg calculators, headphones, USB.
- Subscription costs for access to digital textbooks, online services and resources of The Resilience Project. Details are provided for each Year level in our booklists.
- Optional activities that align with the curriculum eg incursions, excursions and camps.
- Optional Student Resource Schemes recover the cost of bulk-purchasing resources used/consumed by students in the learning activities. Families can choose not to participate and instead source the items independently but this may be less economical.
- Optional BYOD laptop for Year 5 & 6 students or shared access to a school laptop.
- There is an annual voluntary contribution request with a suggested donation of $75 per student. This is used to improve resources available to the students.
- There are user-pays programs for selected students eg instrumental music, debating, Writers' Workshop, Future Problem-Solving.
- Education Queensland International may invoice tuition fees* for students with some subclasses of Temporary Resident visa. Contact EQI for details.

When to submit a school enrolment application

Enrolments applications for the current school year are accepted at any time. We reserve enrolment capacity for expected enrolment growth during the school year.

Enrolment applications for future years are accepted from Term 2 in the year prior to a student commencing at ISS. Timely enrolment applications will assist us to arrange the necessary staffing and infrastructure to cater for enrolment growth and ensure a smooth start to the year. There is no deadline to submit enrolment applications however for families interested in OSHC places a school enrolment application is a pre-requisite to participation in the IOSHC EOI process.

Prep enrolment applications for the next school year would ideally be submitted during Term 2. Enrolment sessions are scheduled in Term 2 – Term 3 then families are invited to participate in our transition program in Term 3 - Term 4. Prep orientation is scheduled near the end of Term 4.

Year 1 to 6 enrolment applications for the next school year can be submitted from Term 2 onwards. Enrolment sessions will be scheduled in the latter part of Term 4.

Interest in out of catchment enrolment / waiting list

All students should proceed with enrolment at their catchment area school shown in Edmaps. A waiting list is maintained from Term 2 for the upcoming school year. Families may request to add their students to our waiting list; an enrolment application is not required. The Principal restricts out of catchment enrolment to ensure the school does not exceed its enrolment capacity. Enrolment of eligible students and reserving places for relocating students and predicted in-catchment enrolment growth take precedence over students on the waiting list. Any offer of enrolment is dependent on student numbers being less than our enrolment capacity, a vacancy in the appropriate year level and a sufficient reserve of spare enrolment capacity to cater for growth due to EMP-eligible enrolments.